

## **1.0 SUMMARY**

- 1.1 The purpose of this report is to present a policy document and an update on works undertaken on memorials in Bute and Cowal.

## **2.0 RECOMMENDATIONS**

- 2.1 That Members note the contents of the policy document and an update on works planned and completed.
- 2.2 That members recommend that the policy is taken to full council for approval.

## **3.0 DETAIL**

- 3.1 This report provides Members with a policy for memorial safety throughout Argyll and Bute Council area. This document is being rolled out to other area committees with a recommendation that committees approve the policy at full council for ratification. Appendix one
- 3.2 Members requested an update of figures on memorials requiring attention in the Bute and Cowal area. Appendix two

## **4.0 CONCLUSION**

- 4.1 A policy for memorial safety will define responsibilities for all parties involved and will provide clear and unambiguous information enabling a consistent approach to be taken throughout the Argyll and Bute Council area.

## **5.0 IMPLICATIONS**

- 5.1 Policy: adoption of new policy
- 5.2 Financial: Future implications to Amenity Services
- 5.3 Legal: clarity of position

5.4 HR: N/A

5.5 Equalities: N/A

5.6 Risk: Long term sustainability of facility

5.7 Customer Service: Clarity of information and responsibility

**Executive Director of Development and Infrastructure Services**

12 Nov 2013

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***Appendices***

***Policy Document***

***Update figures on work to date in Cemeteries.***